



DEPARTMENT OF THE ARMY
SEVENTH U.S. ARMY JOINT MULTINATIONAL TRAINING COMMAND
UNIT 28130
APO AE 09114

AETT-GS-O

1 May 2007

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Command Inspection Program (CIP) (Policy Letter 10)

1. References:

- a. AR 1-201, Army Inspection Policy, 12 January 2004.
- b. AR 20-1, Inspector General Activities and Procedures, 1 February 2007.
- c. AR 735-5, Policies and Procedures for Property Accountability, Chapter 11, 28 February 2005.

2. Inspection programs enhance unit functional area effectiveness and efficiency, provide commanders and leaders an estimate of unit "wellness", and furnish unit leaders assistance in developing action plans for sustainment and improvement of areas within their command. My intent is to provide all Seventh U.S. Army Joint Multinational Training Command (JMTC) unit commanders the tools and information needed to make units better. Enhanced unit/soldier readiness and welfare, coupled with a positive command climate, are the objectives of this inspection program.

3. Commanders of the Ops Group at Joint Multinational Readiness Center; the Commandant of the Noncommissioned Officer Academy, the Director of Training, and the Director of Simulations at the Joint Multinational Command Training Center will establish and implement an internal CIP for subordinate units, detachments, and satellite elements, and they will determine if follow-up inspections are required following courtesy command inspections.

a. JMTC Chief of Staff, in conjunction with US Army Garrison Grafenwoehr (USAG Grafenwoehr) and JMTC G3, serves as the command's CIP proponent and will:

(1) Establish and publish CIP guidance for all subordinate commands and staff agencies and will task JMTC staff elements and units, as necessary, to provide subject matter experts for use by subordinate units conducting inspections. The JMTC Chief of Staff will also annually review the status and effectiveness of the CIP and review CIP checklists in FY 4th Quarter.

(2) Consolidate the command inspection schedule and publish an organizational inspection program calendar NLT 1 October of each year. A copy will be included in the USAG Grafenwoehr Commander's Annual Training Guidance. Provide JMTC Inspector General a copy of the inspection schedule.

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b. JMTC G-Staff will:

(1) Coordinate with G3 for inclusion of the Command Supply Discipline Program (CSDP) inspection into the JMTC master inspection schedule for those units normally reviewed, and will track corrective action(s) until resolved.

(2) Inform JMTC Inspector General of inspection findings/issues that cannot be resolved, and will provide staff assistance and policy guidance to subordinate commanders as needed, and annually review and update inspection checklists.

c. JMTC subordinate Commanders and Directors will:

(1) Establish an internal command inspection program for subordinate companies/detachments and satellite elements. They will use comprehensive checklists in preparation for the inspections and determine the status and performance level of the unit.

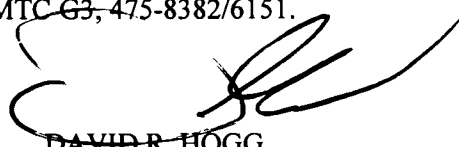
(2) Provide feedback to JMTC Commander on progress of implementation corrective actions NLT 90 days from completion of inspection, and will request assistance visits for those areas requiring an outside look and extra help.

d. JMTC Command Sergeant Major will: Oversee inspection of Soldier individual tasks, individual readiness and equipment, NCOES and NCOPD.

e. Inspector General will: Provide training to designated inspectors on inspection, doctrine, techniques, and standards, as required.

4. I expect commanders, directors and my staff to monitor, schedule, and control inspections within our units to minimize training disruptions and provide sufficient time for necessary corrective actions. It is incumbent on all of us to ensure that subordinate elements are provided the necessary resources to accomplish assigned missions. As your Commander, I specifically intend to provide you the tools you need to build better, more productive units. Inspections serve to enforce standards, teach those units lacking subject matter expertise, and solve problems at all levels.

5. The point of contact for all CIP actions is JMTC G3, 475-8382/6151.



DAVID R. HOGG
Brigadier General, U.S. Army
Commanding

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